

**Bay Area Genealogical Society
Board Meeting
Monday, June 24, 2019
University Baptist Church EB 105
16106 Middlebrook, Houston, TX**

Attendees: Nick Cimino (President), George Porterfield (1st VP), Susie Ganch (2nd VP), Bob Wegner (Registrar), Bill Mayo (Treasurer), Teresa Rundell (Corresponding Secretary), Terri Myers (Publicity), Polly Swerdlin (Website), Garry Garrett (Email/Yearbook), Kim Zrubek (Education/Newsletter). Not in attendance: Kathie Chaffee (Recording Secretary), Jane Thompson (Welcoming), Deborah Gammon (County Coordinator), Shirley Lindquist (Award/Past President),

Meeting call to order at 6:31pm by Nick Cimino.

Recording secretary, Kathie Chaffee, was not present so Kim volunteered to take minutes for the Board.

Administrative Items:

Last Board Minutes: Nick called for corrections and additions to the May 2019 Board minutes. Since none were heard the minutes stand approved as published. Teresa agreed to document the May general meeting minutes.

Treasurer's Report: Bill discussed the Treasurer's Report (June 24 for period April 30, 2019 – May 31, 2019).

Checking Account

Balance as of 30 April 2019	\$5,190.92
January Receipts	\$ 73.00
January Expenditures	<u>\$ 105.50</u>
Balance as of 31 May 2019	\$5,158.92

Certificate of Deposit Value	<u>\$3,884.85</u>
Total Monetary Assets	\$9,043.77

Registrar's Report: Bob noted the total members who have renewed to date is now 114. This leaves 26 members who have not renewed to date. Bob reported the attendance for the May meeting was approx. 50 members and 14 visitors. Bob noted the official renewal period for 2019-2020 Society year begins July 1, 2019.

Corresponding Secretary Report: Teresa reported that she sent out emails to all the visitors that attended the May general meeting. She received 2 responses that both were interested in attending future meetings.

Business Items:

Review of FY 2019-2020 Budget: Bill presented a rough draft of the 2019-2020 Society Budget for input. The final budget will be approved during the August Board meeting. Each person responsible for budget line items is requested to review and provide feedback. The membership income will need to be updated to reflect the change in membership dues. George proposed using this year's actual membership numbers with new fee structure to calculate the income. Bill agreed to generate the actual membership numbers by adding the July and August numbers to what he already had from Sept 1 forward. Bill added a Seminar entry of \$900 to cover September Dana Leeds Seminar.

Review Agenda and Plan for June general meeting:

- The draft agenda provided by Nick needs to be updated to reflect the new membership renewal numbers.
- George plans to lead the meeting since Nick will be unable to attend.
- George reviewed his plan for conducting the vote on proposed changes to the membership dues and bylaw changes. There was some discussion on changing the wording for new members that join in July. Bill plans to make a motion to change the membership dues wording to include "Effective July 1, 2019" to the new membership statement.
- The speaker is Kevin Kinney, Archivist at Rosenberg Library in Galveston, will discuss the research materials available in the Galveston and Texas History Center. The speaker's handout is seven-pages of resources available at the Galveston and Texas History Center. Group agreed to email the material to the membership and not generation physical handouts. Susie would look into the option of compensating the speaker by making a donation to the Rosenberg Library, Friends Group, or History Center.
- Polly will hold two drawings to give two winners each a package that includes licenses to RootsMagic 7 and Personal Historian 3, and an upgrade to RootsMagic 8 when it becomes available. She has the tickets needed for the drawing.

Review of the May General Meeting: Detective Recie Tisdale, League City Police Department Criminal Investigation Division and genealogist Shera Lapoint discussed the genealogy and DNA research performed to determine the identities of the Jane Doe and Janet Doe victims in unsolved murder cases. The group agreed the program was very

good. Agreed they would like to determine if there is someone that can speak on the Defense POW/MIA Accounting Agency (DPAA) research done to identify Navy Seaman 2nd Class Richard Joseph Thomson on USS Oklahoma in WWII. DPAA created a book documenting the process. Nick requested that Melodey Hauch be asked if she knows anyone that could speak on this topic.

BAGS Participation in Texas State Genealogical Society, 2019 Family History Conference, October 11-13:

- Bill will reserve a Society table.
- Signup list offered at the general meetings
- Deborah Gammon will inquire on availability of bus for transportation on Friday, October 11.
- An adhoc committee was formed to determine and create BAGS promotional materials for this table. Consider plenty of brochure handouts, bookmarks (programming info, website, facebook page), free Journals, Updated color/graphic poster with map, business cards (Nick offered to print, needs logo), possible raffle or spin wheel gimmick with prizes such as chocolate, pen, USB drive, bag, Internet Genealogy magazine subscription, or FamilyTree Magazine subscription. Committee consists of Susie, Bill, Bob, Kim, and possibly Terri.
- Conference registration for the conference begins in July.
- Speakers and topics just recently published on the TSGS website.

PayPal payments and online membership application: George reported no additional progress made on this item. Susie agreed to create a paper registration form. George will use this to continue his work on accessing PayPal option.

Upcoming Election of Officers- Review Slate of Nominees: Susie reported that Shirley Lindquist was resigning from the Board due to health reasons. This leaves an open spot in her propose slate of nominees. Susie will present a slate to the Board at the July Board meeting for approval. That slate will be presented to the membership in July and August, with a vote at the August meeting.

Committee Nominations: Nick Cimino submitted Judy Zavalla's name for consideration to fill the Member Services chair vacancy. Bill made motion to approve the nomination and George seconded the motion. Majority approved.

Committee Reports-Highlights Only:

Education: In July and August the "library" MHM session will be held on Thursdays at 10am in the Friendswood Public Library. Specifically: July 11 and August 8. Next two dates for MHM sessions at the Friendswood Family History Center is Wednesdays, July

31 and August 28 at 10am. We had 6 people attend the Digital Media Lab orientation class scheduled just before the June MHM session at the Freeman Library. Six members attend that Freeman Library MHM session and 3 members attended the Friendswood FHC MHM session in June.

Newsletter: Need nomination slate to publish in the July newsletter.

Web: Polly verified there were no broken links on the website as of June 24, 2019. She identified the following files need to be uploaded: April (Kim) and May (Teresa) Board minutes, May general meeting minutes (Teresa), and May meeting photos (Bill had provided by the meeting). She has removed any entries older than 1 year off the In Memoriam page. She has updated the content on the Trips, Newsletters, and Sidebar. Garry updated the 2018-2019 Yearbook onto the Members Page. The group agreed she could add the DRT link since SRT link was there. She had received an email about posting the link to DNA Testing Guides' *Ultimate Beginners Guide to Genealogy* <https://www.dnatestingguides.com/blogs/the-ultimate-beginners-guide-to-genealogy/>

BAGS Recipes: Polly provided some membership feedback on the desire to update the existing BAGS Cookbook. She presented price cost from FedEx/Kinkos of a 10 page (30 copy, cut to size, 2 sided, 3 holes) addition in B/W to be \$91.73. For \$5 donation, the \$30 copies would produce a profit. The cost of color 5 page (30 copies, cut to size, 1 sided, 3 holes) was \$97.50. She has sent an inquiry to Morris cookbooks.

Programs: Susie discussed details about the September Dana Leeds Seminar. Possible offer an area with electricity for personal laptop plugin. Consider selling tickets at the door for attendance without lunch. Nametags need to be preprinted. Maximum attendance is 60 people per agreement with Dana Leeds. Group also discussed future December Holiday party at the South Shore Grille (same place as last year) and WikiTrees by member Lisa Franklin.

E-mail: Garry asked Bob send him the latest registration list to maintain the email contact list.

Yearbook: Garry began handing out the new Yearbooks at the May general meeting.

County Coordinator: Next bus trip is September 18 to Clayton Library.

Journal: Via email, Melodey reported for following:

"The Journal is coming along well, I included some articles sent to me much earlier that had not been published yet. I have been working closely with member Vicky Whynott on her article about the sailors who were killed fighting on the U.S.S. Colorado in the Pacific. Her father survived the war and she attended reunions with him for years. She includes a great deal of family information in their short bios. Also have Deborah's

article on the Pearl Harbor victim recently buried in League City so we have a partial WWII theme for this issue.

By the way, I will be giving my presentation on the History of Virginia Point, Texas this Thursday the 27th at the Helen Hall Library in League City at 7:15 p.m. as part of the LC Historical Society's partnership with the library known as the History Club.”

Scrapbook: Teresa and Renee Ball are collaborating on this project. Teresa plans to purchase more items to use up her budget before end of the fiscal year.

Publicity: Teri is continuing to send program details to the news outlets.

Welcoming: no report

Member Services: no report

Telephone: no report

Hospitality: Have paper goods ready for the August potluck dinner. Board will vote on payment of the meat at the July Board meeting.

Past President: no report

Historian Report: See Scrapbook Report

Meeting adjourned at 8:10pm

Respectively submitted,
Kim Zrubek